



**AGENDA**  
**Sonoma Mendocino Economic Development District**  
**Board of Directors Meeting - Friday, April 19, 2024, at 1:00 pm PST**

**Remote Attendance Link:**

<https://us06web.zoom.us/j/82922778261>

**In Person Meeting Locations:**

West Business Development Center (707) 964-7571  
345 North Franklin Street, **Fort Bragg**, CA 95437  
and

Mendocino County Executive Office (707) 463-4441  
Conference Room A

501 Low Gap Road **Ukiah**, CA 95482 and  
Sonoma County Economic Development Board (707) 565-7170  
141 Stony Circle, Suite 110, **Santa Rosa**, CA 95401

---

**CALL TO ORDER** by Robin Bartholow, Chairperson

**ROLL CALL** by Norma Alley

- Chairperson Robin Bartholow
- Vice Chairperson Paul Garza
- Board Member Lisa Badenfort
- Board Member Tim Karas
- Board Member Jeff Kelly
- Board Member Mary Anne Petrillo

Vacancies:

- Board Member Mendocino Appointment Vacant Seat
- Board Member Sonoma Appointment Vacant Seat
- Board Member At-Large Vacant Seat

**AGENDA CHANGES AND DELETIONS** - To Current Agenda Only

**APPROVAL OF THE AGENDA**

**PUBLIC COMMENT** - Open time for Public Expression

*Time reserved for members of the public to speak on matters not otherwise appearing on the agenda.*

**CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. Unless otherwise requested by a Board Member, there will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.*

*There will be one opportunity for public comment on all consent items. Comments are limited to 3 minutes each, and the Chairperson may limit this time if reasonable under the circumstances.*

**Item 1** Approval of Check Register as of March 31, 2024

**Item 2** Financial Reporting: Receive and File Summary Reports

**Item 3** Approve Meeting Minutes:

- February 24, 2023
- April 21, 2023
- May 19, 2023
- June 16, 2023
- July 21, 2023
- February 16, 2024

**MATTERS FOR CONSIDERATION** - Action Items

**Item 4** [Approve Draft FY 2023-2024 Comprehensive Economic Development Strategy Update Report](#)

**Item 5** [Approve EDA Supplemental Grant \(Grant No. ED20SEA3070045\) & Planning Grant \(Grant No. ED22SEA3020033\) Progress Reports for Submission to the United States Economic Development Administration](#)

**Item 6** [Receive an Update on the Status of Biomass Utilization Symposium Planning and Provide Guidance as Appropriate](#)

**Item 7** [Receive an Update on California Jobs First: Redwood Region RISE; North Bay Working Group; EDF Working Group](#)

**Item 8** [Receive Update on SMEDD Board Seats; Receive Update on SMEDD Board Seats; Discuss and Consider Recruitment and Appointment of a SMEDD-Appointed At-Large Member and of Members Appointed by the Mendocino and Sonoma County Boards of Supervisors](#)

**DISTRICT MANAGER’S REPORT**

**UPDATES**

- [CALED Annual Conference](#) - “Elevate”, Hyatt Regency, Santa Rosa
- Administrative Matters
- Sheba Person-Whitley, Regional Director, U.S EDA, possible Fall 2024 regional tour

**FUNDING OPPORTUNITIES**

- Jobs First Catalyst Funds
- EDA PWEAA Assistance

**Letters of Support Issued & Outcomes**

Request From	Topic/Project	SMEDD Letter Issued to Requestor	Status of Grant Award
Sonoma-Marin Area Rail Transit District (SMART)	Connecting Cloverdale to the Bay – Equitable Transportation Access & Resilience Project	02/26/2024	Under Review -
Regenerative Forest Solutions	Woody FeedStock Pilot Project (CalFire)	9/27/2023	Under Review -
Regenerative Forest Solutions	Woody FeedStock Pilot Project (Bay Area Council)	9/27/2023	Awarded -
Mendocino Forest Products	Biomass-to-Hydrogen Grant Application	9/15/2023	Awarded -

West Business Development Center	CalOSBA Blue Economy iHub	8/31/2023	Under Review ▾
Regenerative Forest Solutions	Woody FeedStock Pilot Project USDA Forest Service	8/9/2023	Under Review ▾
Regenerative Forest Solutions	NCRP Woody FeedStock Pilot Project	8/9/2023	Awarded ▾
Sonoma County Meat Company	USDA Local Meat Capacity Grant	6/21/2023	Under Review ▾
Noyo Harbor	Noyo Harbor District Port Infrastructure Development	4/24/2023	Under Review ▾

**UPCOMING EVENTS THAT MAY BE OF INTEREST** - *not necessarily SMEDD connected*

- **May 1, 2024** [NorthBay NEXT - MSIV](#), College of Marin - Jonas Center, Novato
- **May 1, 2024** EDF Working Group Expert Session - Tribal Funding
- **May 2-3, 2024** [Biomass Utilization Symposium](#) - HREC, Hopland
- **May 13-15, 2024** [Pacific Offshore Wind Summit](#) - Sacramento

**BOARD MEMBER REPORTS OR COMMENTS**

*Time reserved for members of the Board to report on AdHoc Committee activities and to speak on matters not otherwise appearing on the agenda. No Actions.*

**ADJOURNMENT** by Robin Bartholow, Chairperson

For a copy of Board Packet materials, please visit [smedd.org](http://smedd.org) or email Abigail Scott ([abigail@smedd.org](mailto:abigail@smedd.org)).