



**Sonoma Mendocino Economic Development District
Board of Directors Meeting - Friday, December 8, 2023, at 1:00 pm PST**

Remote Attendance Link:

<https://us06web.zoom.us/j/82922778261>

In Person Meeting Locations:

West Business Development Center - (707) 964-7571
345 N Franklin Street, **Fort Bragg**, CA 95437

and

Mendocino County Executive Office - (707) 463-4441
Conference Room A
501 Low Gap Road
Ukiah, CA 95482

Ingress & egress is closest from the parking lots to the right of the traffic circle. Persons with disabilities will find parking available to the left main building entrance. Enter through the front glass doors of the main building (faces N/NE towards Low Gap Road). The Executive Office is immediately to the left after entering the main building. Personnel at the front desk can guide you to the conference room if helpful.

and

Sonoma County Economic Development Board - (707) 565-7170
141 Stony Circle, Suite 110, **Santa Rosa**, CA 95401



AGENDA
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CALL TO ORDER by Robin Bartholow, Chairperson

ROLL CALL by Norma Alley

- Chairperson Robin Bartholow
- Vice Chairperson Paul Garza
- Board Member Lisa Badenfort
- Board Member Tim Karas
- Board Member Jeff Kelly
- Board Member Jim Mayfield
- Board Member Mary Anne Petrillo

Vacancies:

- Board Member Sonoma Appointment Vacant Seat
- Board Member At-Large Vacant Seat

AGENDA CHANGES AND DELETIONS - To Current Agenda Only

APPROVAL OF THE AGENDA

PUBLIC COMMENT - Open time for Public Expression

Time reserved for members of the public to speak on matters not otherwise appearing on the agenda.

CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. Unless otherwise requested by a Board Member, there will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

There will be one opportunity for public comment on all consent items. Comments are limited to 3 minutes each, and the Chairperson may limit this time if reasonable under the circumstances.

Item 1 Approval of Check Register as of November 30, 2023

MATTERS FOR CONSIDERATION - Action Items

Item 2 Consider and award SMEDD Administrative Services Contract, and Adopt Resolution Authorizing Execution of Contract

Item 3 Discussion and Consideration of Recruitment and Appointment of new SMEDD Board Members from the County of Sonoma, and Consideration of SMEDD Appointment of the At-Large Seat

Item 4 Receive and File 2024 Board of Directors Tentative Meeting Calendar

DISTRICT MANAGER'S REPORT

UPDATES

- FY 23-24 Comprehensive Economic Development Strategy Update Process Report
- Q2 2024 Biomass Utilization Symposium

Letters of Support

Issued:

- Regenerative Forest Solutions, Woody FeedStock Pilot Project, CalFire, Submitted 9/27/2023
- Regenerative Forest Solutions, Woody FeedStock Pilot Project, Bay Area Council, Submitted 9/27/2023
- Mendocino Forest Products, CalFire Biomass-to-Hydrogen Grant Application, Submitted 9/15/2023
- West Business Development Center, CalOSBA Blue Economy iHub, Submitted 8/31/2023
- Regenerative Forest Solutions, Woody FeedStock Pilot Project, USDA Forest Service, Submitted 8/9/2023
- Regenerative Forest Solutions, NCRP Woody FeedStock Pilot Project, Submitted 8/9/2023
- Sonoma County Meat Company, USDA Local Meat Capacity grant, Submitted 6/21/2023
- Noyo Harbor, Submitted 4/24/23

EDA Supplemental Work Plan Status & Budget Update

- Work plan almost complete; grant period ends June 30, 2024; final report due subsequently.

FUNDING OPPORTUNITIES

- Jobs First Catalyst Funds
- EDA PWEAA Assistance: Hydrogen Highway Feasibility Study

BOARD MEMBER REPORTS OR COMMENTS

Time reserved for members of the Board to report on AdHoc Committee activities and to speak on matters not otherwise appearing on the agenda. No Actions.

UPCOMING EVENTS THAT MAY BE OF INTEREST - not necessarily SMEDD connected

- **December 12, 2023** [Climate Innovation Program Forests and Agriculture Workshop](#)
- **April 2024** Biomass Utilization Symposium (hosted by SMEDD et al)
- **April 10-12, 2024** CALED Annual Conference

ADJOURNMENT by Robin Bartholow, Chairperson

For a copy of Board Packet materials, please visit smedd.org or email Abigail Scott (abigail@smedd.org).